

HEALTH & SAFETY POLICY STATEMENT

for

DALGETY COMMUNITY TRUST

Introduction

DALGETY COMMUNITY TRUST (the Trust) is a registered charity as well as a company limited by guarantee. The Trust is run for the following purpose:

The Trust has been formed to benefit principally those parts of the KY11 9 and KY11 7 postcodes which lie within the Community Council area of Dalgety Bay and Hillend Community Council, as defined from time to time by Fife Council. The objectives of the Trust are:-

1. The advancement of community development (including urban and rural regeneration) principally within the community
2. The advancement of citizenship
3. The advancement of environmental protection or improvement
4. The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended
5. The advancement of the arts, heritage, culture or science
6. The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage

The Trust is a company limited by guarantee and a Charity, registered in Scotland and based at:

3 St David's Business Park,
Dalgety Bay,
Dunfermline,
Fife
KY11 9PF

Registered Charity Number: SC052690

Company Number: SC637544

Policy Statement

It is the Trust's policy to place the highest priority on Health and Safety of all people and recognise that our volunteers and anyone who works for us are our most valuable assets. We are committed to the provision of a safe and healthy working environment, which extends to the protection of the public, property and the environment. We will not knowingly permit unsafe practices and are committed to the prevention of injury and ill health. Safety is always the first consideration with respect to all our activities.

We take all reasonably practicable steps to ensure the health, safety and welfare of all workers, volunteers, contractors, customers, visitors and the general public from any

injury due to our activities while also complying with all statutory requirements, regulations and approved codes of practice dealing with health and safety where applicable to our activities.

We aim for the continued development of a positive safety culture to help maintain a safe and healthy environment for all persons associated with our activities. All volunteers are encouraged to document and report incidents / near misses and to suggest safer ways of working. These reports will be investigated with the aim of preventing problems occurring. The Trustee-Directors have overall responsibility for health and safety and will endeavour to eliminate hazards and reduce risks where recognised.

To further eliminate hazards and risks we operate an ongoing programme of risk assessments and inspections and will constantly review any findings to determine the adequacy of controls in place to eliminate hazards and reduce health and safety risks.

All individuals acting or volunteering on behalf of the Trust will be expected to do so safely and will be informed of their obligations and duties in this respect.

This policy is made in accordance with the Health and Safety at Work etc. Act 1974 and associated regulations applicable in Scotland.

This policy is reviewed at intervals not exceeding 12 months and we are committed to the continuous improvement of Health & Safety performance and management. Health & Safety priorities will be reviewed annually by the Board.



Approved By: _____ PHILIP EVANS (CHAIR)

Date: 1st March 2026

Status Control

Version	Date	Status	Prepared By	Reason for Revision
1.1	April 2023		Dave Coleman	Original Document
1.2.	October 2024		Phil Evans	Revised to reflect charitable status of the Trust
2.0	March 2026		Phil Evans	Reviewed and updated to reflect latest best practice and ensure consistency with other policies