

DALGETY COMMUNITY TRUST - DIRECTOR'S CODE OF CONDUCT

This Code of Conduct describes the conduct expected of individuals who are nominated/elected as Directors of the Dalgety Community Trust (the Trust) and ensures that Trust business is conducted in a constructive and civilised manner. The Trust recognises the importance of the participation of all its Directors and will take all reasonable steps to ensure that all participants are supported and valued for their contributions.

As a Trust Director, your behaviour and actions must be governed by the principles set out in this Code of Conduct. It is your responsibility to ensure that you are familiar with, and comply with, all the relevant provisions of the Code. The Trust will decide what, if any, action to take if any Director is found by the remaining Directors of the Trust to be in breach of this Code of Conduct. Any Director who has been in serious or persistent breach of their duties will be removed as a Director.

Directors will:

1. During the course of all Trust Board meetings, observe and comply with the direction of the Chair in a respectful manner.
2. Treat other participants fairly, respecting each other and acting in compliance with equal opportunities legislation.
3. Behave in a constructive, civilised and responsible manner in their relationships with everyone and ensure that equality of opportunity is given to every member to have their knowledge, skills and experience taken into account. Correct treatment of everyone we deal with is a prerequisite for the prosperity of the Trust.
4. Permit others to express themselves and understand that all views are important even if they are not the same as their own.
5. Inform the Chair or Secretary of the Trust if, in their view, any conduct issues arise from the contributions of any member or there is a concern that they or any staff of the Trust are being asked to act in contravention of this Code of Conduct.
6. Not bring the Trust into disrepute and not accept any gift, hospitality or inducements which may be seen to influence or are intended to influence members opinion or judgement.
7. Ensure the safeguarding of Trust funds and the proper custody of assets which have been Trust funded. You must also comply with any rules set by the Trust regarding remuneration, allowances and expenses.
8. Respect the confidentiality of any information that has been shared with the Trust on a confidential basis and ensure that all information is handled with dignity, discretion and in compliance with Data Protection legislation. Data shared with the Trust will not be used for personal, malicious or corrupt purposes.
9. Ensure that no conflict arises, or could reasonably be perceived to arise, between your Trust duties and your private interests, financial or otherwise.
10. On matters directly related to the work of the Trust, you should not make political statements or engage in any other political activity.
11. This Code of Conduct applies to all Trust-related business on all social media as well as written or spoken communication.
12. Observe this Code of Conduct alongside the provisions set out in the Trust's Articles of Association regarding the responsibilities and obligations of its Directors.